



SPRUCE RUN MEMORIAL POST 5119  
179 MAIN STREET  
GLEN GARDNER, NEW JERSEY 08826

## Rental Information

VFW Post 5119 is a Veteran Service Organization **first and foremost**. The Officers of the Post are dedicated to Veteran Service. The Post offers limited rental opportunities, and the following non-negotiable rules must be followed.

1. **Only members**, including Veteran members of other Posts are authorized standard hall and pavilion rentals. No rentals for non-members except non-profits. Business (for profit) rentals, such as to conduct a class or instruction are authorized on a case-by-case basis.
2. Hall and Pavilion rentals are not available on Tuesdays and Thursdays.
3. No outside alcohol is allowed for rentals. All alcohol must be purchased at and from the Post.
4. For private party rentals in which alcoholic beverages are served, a bonafide member of the Post must be the responsible party.
5. For events in which alcoholic beverages are served and the public are present, a special ABC permit is required. The permit is submitted by the Post and cost \$100.
6. Renters are responsible to conduct a general clean-up of the area such as removing trash from floor/ground and placing garbage in the dumpster.
7. All NJ ABC and Games of Chance regulations must be followed (examples: Age 21 to consume alcoholic beverages. 50/50s require a permit).
8. In order to rent, you must contact via email, Commander Jay Hunter at [commander@vfwpost5119.com](mailto:commander@vfwpost5119.com)

### Fees

<u>Pavilion</u>
Veteran Member - \$0
Other Member - \$100
Business - \$250 per day
Non-Profit - \$100
Veteran Non-Profit - \$0

<u>Hall</u>
Veteran Member - \$0
Other Member - \$100
Business - \$250 per day
Non-Profit - \$100
Veteran Non-Profit - \$0

# VFW Post 5119 Hall and Pavilion Rental Form

Contact Commander Jay Hunter [commander@vfwpost5119.com](mailto:commander@vfwpost5119.com) to ensure your requested date is available. Please read the entire Rental Information document **Prior to Completing**. Once complete, return the form and payment (fee schedule is on the Rental Information document) for the event to a Post bartender during normal business hours.

Please Check the applicable box and complete

Member # \_\_\_\_\_

Business ID # \_\_\_\_\_

Non-Profit ID # \_\_\_\_\_

Date of Affair \_\_\_\_\_ Type of Affair \_\_\_\_\_

Times of Affair \_\_\_\_\_ to \_\_\_\_\_ Approx. # of Attendees \_\_\_\_\_

Please check the requested rental area

Hall only

Pavilion only

Hall and Pavilion

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

As the renter of VFW Post 5119, I agree to take full responsibility for any conduct, injury or damage by myself or my guests. I hold VFW Post 5119 harmless for any damages or injury that might occur. I agree to abide by the laws, rules and regulations set forth by VFW Post 5119, Local and State Government.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

To be Completed by VFW Post 5119 Representative

Payment Received

\_\_\_\_\_  
Received by

\_\_\_\_\_  
Date